



Work-place based Medical Assistant Training

Supported by your employer, North Seattle Community College
and the King County Workforce Funding Collaborative

Goal of the Program: The program will train working adults to be eligible for career and professional advancement as Medical Assistants. The program is specifically designed to meet the needs of individuals who will continue to work full- or part-time while attending school. Based on income eligibility, there will be multiple funding options available for those selected to participate.

What is the Training? Program graduates will earn a Certificate in Medical Assisting and be prepared to sit for the Medical Assistant National Certification exam. Training will be offered with the support of employers, case-management services and college faculty and staff.

What is the Schedule and Cost? Significant out-of-class work will be required of all students with minimum face-to-face class time required (no more than one day per week in class, specifics to be decided by the enrolling group). Evening and/or weekend class schedules will be likely. This is designed to reduce conflicts with work obligations. The program will include case-managers to assist each individual student with work/school/life balance challenges. The program will provide financial assistance to those who qualify, including help with the cost of tuition, fees and books. **One of the program's goals is to reduce out-of-pocket expenses for each student as much as possible.**

Program Timing: Participants will be recruited and assessed for eligibility throughout the summer. Pre-requisite classes will begin fall quarter 2009 with MA program classes commencing in January 2010. The total program will last 6 or 7 quarters, depending on the incoming skill-level of the group.

Interested? Complete the on-line survey by July 15th if you think you might be interested in applying for the work-based Medical Assisting Training program. *Completing this survey indicates you are interested in the program. It does not obligate you to enroll nor does it guarantee your acceptance.*

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Next Steps: After completing the survey, attend one of the scheduled information sessions during July or August. ***Attendance at one of the information sessions will be mandatory in order to formally apply for the program.*** Information Sessions are scheduled across several Seattle-area locations and include day and evening hours. Schedule below:

**Information Sessions for Medical Assisting Training Opportunity
(attendance required for program enrollment)**

Date	Time	Place
Wednesday, July 29	12 noon to 2:30 pm	Group Health Tukwila, ASB W 202 http://www.ghc.org/locations/facmaps/aoc.jhtml
Wednesday, July 29	6 pm to 8:30 pm	Planned Parenthood Madison Office, Conference Room http://www.plannedparenthood.org/health-center/findCenter.asp?s=WA&o=1&p=11&c=S&l=0
Wednesday, August 5	12 noon to 2:30 pm	Group Health Central Campus, CMB D624 http://www.ghc.org/locations/medcenters/3/directions.jhtml
Wednesday, August 5	6 pm to 8:30 pm	Group Health Bellevue, BVU E101-E105 http://www.ghc.org/locations/medcenters/31/directions.jhtml
Friday, August 7	12 noon to 2:30 pm	North Seattle Community College, IB 1318 http://www.northseattle.edu/maps/

Program Contact: LIST EMPLOYER-SPECIFIC CONTACT INFO HERE

Access the online Survey: The online survey will be “live” between June 29th and July 15th.

COMPLETE THE ON-LINE SURVEY HERE

or

Copy and paste this URL into your browser:

<http://dept.sccd.ctc.edu/northsurvey/MAINTERESTSURVEY>